

January 2007

Dear Colleague

### **Renaissance South East Emergency Response Units**

As part of the Renaissance South East Sharing Skills programme, the South East Hub and MLA South East have set up **Emergency Response Units** (ERUs) for each sub-region. Trailers containing emergency response equipment are in place across the region and teams involving more than 50 museum staff, volunteers, curators and conservators have been formed, ready to offer museums additional help and resources in the event of an emergency.

We now invite you to apply to receive the services and support of these Emergency Response Units. The ERUs are an additional resource to supplement your own museum team and local back up support when required. They are not intended to replace your own emergency kit and response plan, nor to replace your own staff/volunteers leading and assisting in the event of an emergency.

This scheme will be complemented by new free training on producing emergency plans available across the region from April 2007.

If you would like to benefit from the services provided by the Emergency Response Units please complete the enclosed application form and return to:

Joanna Low  
Renaissance South East  
Museum Development Officer  
c/o KCC Libraries and Archives  
Gibson Drive  
West Malling  
Kent. ME19 4AL  
Email: [joanna.low@kent.gov.uk](mailto:joanna.low@kent.gov.uk)  
Tel: 01622 605213  
Fax: 01622 605221

If returning your copy by email, please also send a signed copy in the post.

If you have any further queries or questions please contact Joanna Low. For more information about Renaissance South East or the Emergency Response Units please see [www.museumse.org.uk](http://www.museumse.org.uk).

Yours faithfully

**Laura Williams**  
Regional Museum Development Manager/  
Sharing Skills Manager, MLA South East

**Sophie Hunt**  
Hub Implementation Manager, South East  
Hub